

## **YEAR 11 AND 12 PARENT PAYMENT ARRANGEMENTS FOR 2021**

Dear Parent, Guardian or Carer,

The Senior Programs Partnership between Fitzroy High School and Collingwood College would like to advise you of the parent payment arrangements for 2021.

The students of Fitzroy High School and Collingwood College are part of a progressive, innovative, senior school partnership that allows students to study many of their preferred subjects jointly at each school site. This provides the opportunity to achieve their preferred individual pathway beyond school. For us to continue to build to make the partnership vibrant and able to meet the diverse needs of our two school communities, voluntary financial support ensures we have the materials and facilities to run programs successfully.

The Senior Steering Committee (Linda Mitchell, Sam Luck, Chris Millard) have worked closely with the Finance Committee of each school council and Business Managers of each school to set the recommended student fees that meet the budgetary requirements of the Senior Program.

A general contribution towards classroom materials and other important resources is listed as Voluntary Contributions. Other items that are essential for your child to learn their chosen curriculum at Year 11 and 12 are listed on the Champion booklist for each class. Your total cost will vary depending on the classes taken by your child. We have kept at the front of mind the need for booklist items to be affordable as possible for all families.

### **Financial Support for Families**

Fitzroy High School and Collingwood College understand that some families may experience financial difficulty and offers a range of support options, including

- The Camps, Sports and Excursion Fund
- State Schools Relief Committee
- Support from our wellbeing team to access assistance from outside services

Families experiencing hardship can contact the school for a confidential discussion about accessing these services or to discuss alternative payments arrangements.

Contact Fitzroy High School: Ross McDonald, (03) 94881900, by email [rossm@fitzroyhs.vic.edu.au](mailto:rossm@fitzroyhs.vic.edu.au)

### **Payment Methods**

Several payment methods are available including direct deposit, BPay, in person, by phone or by Compass Parent Portal. Payment plans can be established on Compass using credit card and paid over monthly payments. Further details of payment methods and options are attached.

For further information on the Department's Parent Payment Policy see a one page overview attached.

Yours Sincerely,

Linda Mitchell  
Principal  
Fitzroy High School

Ralph Saubern  
School Council President  
Fitzroy High School

Sam Luck  
Principal  
Collingwood College

Cath Smith  
School Council President  
Collingwood College

## CONTRIBUTIONS SCHEDULE – SENIOR PROGRAM

Below is a list of items and activities that are associated with your child's chosen curriculum at Year 11 and 12. The items listed, together with the books and other essential learning items on the Campion booklist are vital for your child to learn their chosen curriculum at Year 11 and 12. Other than one subject from the English group, all other subjects are optional, some of which have high materials cost. These subjects and associated costs are listed under Optional Items. If choosing one of the listed subjects, we expect payment to be completed by 1 February 2021 or a payment plan to be agreed upon.

Voluntary Contributions	Amount
General contributions towards classroom materials, class sets and equipment, additional printed material to enhance curriculum delivery, special kinaesthetic teaching models, demonstration technology and specialist teaching resources, enhanced product licensing etc	200
<b>TOTAL</b>	<b>\$200</b>

Fitzroy High School and Collingwood College offer a range of optional items and activities that are related to chosen elective subjects such as Studio Arts, Food Studies where there is a significant materials cost for items used and consumed additional to the delivery of the standard curriculum. Further optional items, such as school photos and optional camps and excursions, will be communicated to parents throughout the year.

Optional Items	Amount
Studio Arts – students may also be required to purchase materials for final assessment pieces.	\$100
Food Studies	\$120
Media	\$80
Visual Communications and Design	\$80
VET Hospitality	\$500
VET Airbrushing	\$220
School Year Book – cost to be confirmed	
Instrumental Music – tuition and ensembles – \$790 per semester	\$790

## BOOKLIST

A separate booklist is provided for essential texts, online learning systems including **Edrolo** and **Mathspace** in addition to other equipment required for specific subjects.

All orders and payments for the **booklist items** are to be paid directly to Campion.

1. Visit [www.campion.com.au](http://www.campion.com.au) to complete an online booklist order and have it delivered to your home. **Use the code "YBZF"** Note: Fitzroy Year 11 and 12 lists appear at the bottom of the listing for Collingwood College as "CC&FHS" **Mathspace** is also ordered from Campion online.
2. **Edrolo** is paid directly to Edrolo when you set up the student account and select the subjects that your child is studying. <https://edrolo.com.au>

All orders submitted by 9th December 2019 will receive free delivery. Late orders will incur a late delivery charge.

COLLECTION ORDERS can be collected from the Heidelberg store between Monday 11th - Friday 15th January 2021

DELIVERY ORDERS(if selected) placed by the due date will be sent to your nominated address between Monday 4th - Friday 22nd January 2021

Orders can still be placed after the due date by visiting our website or Retail Service Centre. Full stock availability cannot always be guaranteed for late orders.

**Parent Payment Charges 2021**
*(insert name if returning with payment if paying in person)*

Voluntary Contributions	\$	200
Optional Items	\$ _____	elective charges e.g. Studio Arts, Food Studies, VET Instrumental Music etc
<b>TOTAL</b>	\$ _____	

**Payment Options** – payment is due 1 February 2021 or by payment plan

**Direct Deposit** – funds may be credited to our school bank account. It is essential that you include your **Family Code** (*same as your Compass id*) or **Student Name and** a brief description of what the payment is for e.g. “BAR0002 Essential Items”, “WIL0023 Year 7 Camp”, “Will Smith Essential Items” etc.

Bank Australia      BSB 313 140      Account Number 12078730

**Bpay** – Bpay codes are printed on your family statement. Bpay however does not allow for a description so it is suggested that you email [accounts@fitzroyhs.vic.edu.au](mailto:accounts@fitzroyhs.vic.edu.au) to advise that a Bpay payment has been made and what the payment is for, otherwise allocation is made to Essential Items.

**In person or by phone** - using cash, cheque or EFT including credit cards. Please bring this form when making payment.

**Compass** – Compass Course Confirmation allows you to pay online by credit card. Payment may be made in full or by establishing a payment plan of ten equal payments concluding on 5 September 2020.

The link to the payment is via Course Confirmation which is posted at the top right hand side of your Compass home page. See instructions over.

**Credit card payment form** – you may choose to return this form to the General Office – single use only – details are securely shredded after first use.

Please take payment from the following card

Card Type                      Visa / MasterCard    (Please circle selected card type)

Card Number                      \_\_\_\_\_

Card Expiry Date                \_\_\_\_ / \_\_\_\_    CCV Number    \_\_\_\_ \_\_\_\_    (last 3 digits on signature line)

Full Name on Card                \_\_\_\_\_

Amount to be debited        \$ \_\_\_\_\_

Cardholder's Signature

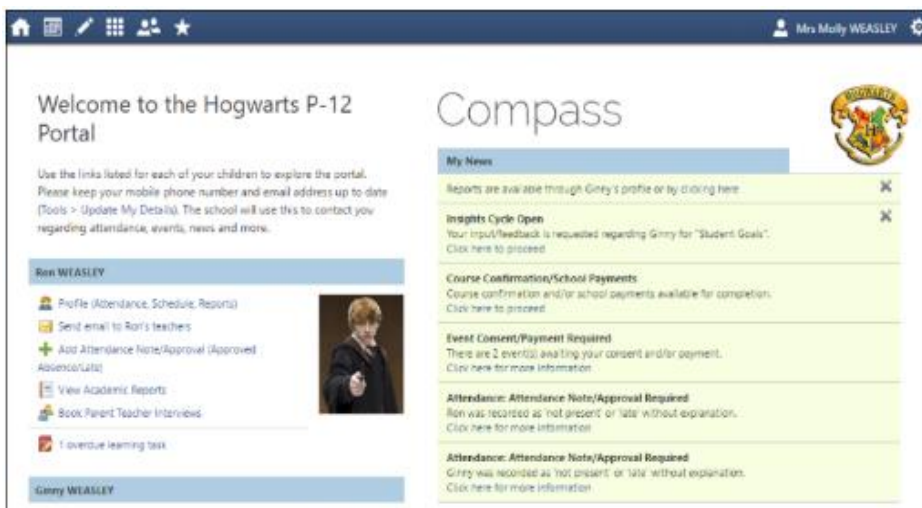
## Compass – Course Confirmation/School Payments

Compass is an important communication tool that connects families to their child's school. Among the wide range of features that Compass offers, you can follow your child's academic progress, read school reports, consent and make payment for events, make approval for absences or notify future absences such as dental appointments, family holidays etc.

Your personal login details have been provided in the Information Pack. Students have a separate login and it is important that parents do not allow students to access the parent account.

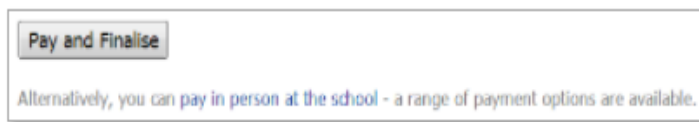
Fitzroy High School will post events such as course confirmation, camps and excursions for payment and consent. This is a very effective and convenient method of handling such processes and eliminates the handling of paperwork and cash.

A 'Course Confirmation' will be posted to your Compass Parent Portal later in October 2020 and can be found on your home page or "dashboard" as follows:



This enables you to make payment in full or to establish a payment plan of 10 x monthly instalments commencing on 15 December 2020 and continuing on the 5<sup>th</sup> day of each month until 5 September 2021.

To complete your course confirmation and to make payment or to set up a plan, please click on the link on your home page and follow all steps until the final payment page, where you will see this icon:



- click on **Pay and Finalise** to **make full payment** by credit card **OR** to establish a **payment plan**.

- click on the blue text – pay in person at the school - if you wish to print an invoice for payment at the school or by phone.

You may choose to pay for items such as optional extras and voluntary contributions in addition to the Essential Items.

For assistance or further information please contact the General Office on 9488 1900 or to discuss alternative payment options please ask to speak with Ross McDonald, Business Manager, rossm@fitzroyhs.vic.edu.au.