

# MINUTES

## School Council 16 May 2013

**Present:** Virginia Swanton, Linda Mitchell, Tim Dolan, John Melia, Erin Schroeder, Louise Dorrat, Bronwyn Lewis, Pauline Rice, Robert McWaters, Roger Smith

**Apologies:** Cyndi Dawes, Jacqueline Van Vugt

### 1. Minutes of Previous Meeting

Motion: That the minutes of AGM and the meeting held on 21 March 2013 are accepted.

Moved: Bronwyn Lewis

Seconded: Louise Dorrat

Carried

### 2 Business Arising from Minutes and Action Sheet

2.1 Use and hire of basketball courts: hire agreement to be revised to comply with DEECD policy

ACTION: review hire agreement and alert users of potential change to agreement and costs. John and Linda

2.2 School Review article for newsletter: completed

2.3 Open Day panel: completed

2.4 Standing Orders: revised version done

ACTION: Make amended as noted

Moved: Louise Dorrat

Seconded: Robert McWaters

Carried

2.5 Budget wish lists - priorities to be decided when 2013 budget is known after February census. Student preferences to be sought as part of the process.

CARRY FORWARD TO NEXT MEETING

ACTION: Finance Committee to make recommendations to School Council

2.6 Unpaid fees: second letter to be sent, newsletter item, progress timeline for paid fees

ACTION: Finance Committee to check DEECD policy

2.7 Scholarships awards process CARRY FORWARD TO NEXT MEETING

Two scholarships have been given at the last assembly

2.8 Musical Futures report CARRY FORWARD TO NEXT MEETING



2.9 Protocols for website and newsletter and meetings templates

2.10 Ten year anniversary celebrations - plan to be developed in early 2013  
ACTION: group to be set up, including parents from School Council.  
Pauline

2.11 Request for parent expertise in landscaping  
ACTION: item to be placed in newsletter

### **3. Principal's Report – as tabled**

### **4. Sub Committee Reports**

#### **4.1 Finance Committee**

Motion: That School Council ratifies all payments and reports approved by Finance Committee for March 2013 and April 2013 including:

- Bank Account Movements – summary
- Cash Flow Statement
- General Ledger Balance Sheet
- Canteen Profit and Loss Report
- Cancelled receipts report

Moved: Linda Mitchell  
Seconded: Louise Dorrat  
Carried

#### **4.2 Communication Committee**

Minutes noted

#### **4.3 Education Committee**

Not met yet

#### **4.4 Built & Natural Environment Committee**

Not yet met

#### **4.5 Canteen Committee**

ACTION: Canteen Committee to circulate draft policy and potential survey tools

Motion: That all reports are accepted

Moved: John Melia  
Seconded: Bronwyn Lewis  
Carried

### **5. Other business**

5.1 Endorsement of Annual Report 2012: Approved by email

Motion: That School Council ratifies email endorsement of Annual Report

Moved: Robert McWaters  
Seconded: John Melia  
Carried



5.2 Year 9 camp approval: Approved by email

Motion: That School Council ratifies email endorsement of Year 9 camp  
Moved: Erin Schroeder  
Seconded: Louise Dorrat  
Carried

5.3 Year 12 formal: Approved by email

Motion: That School Council ratifies email endorsement of Year 12 formal  
Moved: Virginia Swanton  
Seconded: Bronwyn Lewis  
Carried

5.4 Italy trip

Motion: That School Council approves revised Italy trip  
Moved: Linda Mitchell  
Seconded: John Melia  
Carried

5.5 China trip

Motion: That School Council approves China trip subject to numbers being 12-15  
Moved: Bronwyn Lewis  
Seconded: Louise Dorrat  
Carried

5.6 Queensland trip

Motion: That School Council approves Queensland trip subject to numbers being 15-18  
Moved: Bronwyn Lewis  
Seconded: Louise Dorrat  
Carried

5.7 Request for meeting to be extended for another 15 minutes

5.8 VCE Review: report. Review is going well. Students, parents and staff have been interviewed.

ACTION: VCE Review Interim Report to be delivered at next School Council meeting June 20 (set aside half an hour)

5.8 Year 11 formal

Motion: That School Council approves Year 11 formal  
ACTION: To be sent to School Council by email

5.9 Front garden

Motion: That School Council approves landscaping of front garden  
ACTION: To be discussed at Building and Grounds



5.10 Fund raising proposal: school raffle by Scouts Australia

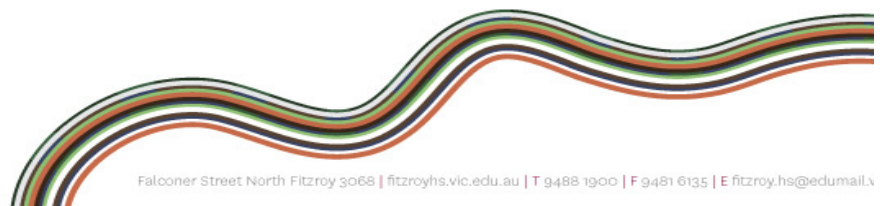
Motion: That School Council approves fund raising proposal

ACTION: That the proposal be checked against the FHS Fundraising Policy then motion voted on at next meeting

Comment: need to consider forming a Fundraising sub-committee

**Meeting closed at 8.45pm**

**Next Meeting: 6.30pm, Thursday 20 June 2013**





**FITZROY  
HIGH SCHOOL**

